



"The Birthplace of Hockey"
TOWN OF WINDSOR
 INCORPORATED 1878

Municipal Expense Claim

Claimant's Name:
 Claimant's Title:
 Date of expense report:

Louis Coutinho
CAO
05/01/2018-05/31/2018



Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ 0.4415	Meals		Other Expenses
							\$ Excluding Tip	Tips	
05/10/2018	CAMA - Registration	Conference Registration		862.50		-			
05/10/2018	Jewish Legion meal x 5					-	78.78	11.82	
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						-			
				862.50	-	-	78.78	11.82	-

(HST Exempt)

Please note: Purchase of Alcohol will not be reimbursed.

Total Claim: 953.10

Balance Due to Claimant: 953.10
 Esitmated HST: 124.32
 Amount HST Included: \$ 941.28
 Amount HST Exemt: \$ 11.82