



"The Birthplace of Hockey"
TOWN of WINDSOR
 INCORPORATED 1878

Municipal Expense Claim

Claimant's Name:
 Claimant's Title:
 Date of expense report:

Louis Coutinho
CAO
09/01/2018-09/31/2018

+

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ 0.4415	Meals		Other Expenses
							\$ Excluding Tip	Tips	
25/09/2018	Parking - Halifax		Parking	8.00		-			
						-			
			Accommodation			-			
			Claimants Car = Km's			-			
						-			
			Claimants Car = Km's			-			
			Claimants Car = Km's			-			
			Claimants Car = Km's			-			
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						-			
				8.00	-	-	-	-	-

Please note: Purchase of Alcohol will not be reimbursed.

(HST Exempt)
 Total Claim: 8.00

Balance Due to Claimant: 8.00
 Esitmated HST: 1.04
 Amount HST Included: \$ 8.00
 Amount HST Exemt: \$ -