



"The Birthplace of Hockey"
TOWN of WINDSOR
 INCORPORATED 1878

Municipal Expense Claim

Claimant's Name:

Louis Coutinho

Claimant's Title:

CAO

Date of expense report:

10/01/18-10/31/18



Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ 0.4415	Meals		Other Expenses
							\$ Excluding Tip	Tips	
2018-10-16	AMA Conf. - Inverary Resort 3 nights		Accommodation	475.08		-			
2018-10-16	AMA Conf. - Meal					-	22.94	3.44	
2018-10-17	AMA Conf - Meal					-	42.49	5.00	
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				475.08	-	-	65.43	8.44	-

(HST Exempt)

Please note: Purchase of Alcohol will not be reimbursed.

Total Claim: 548.95

Balance Due to Claimant: 548.95